



HOLY FAMILY CATHOLIC SCHOOL

PARMA, OHIO

Family Registration Form Grades K—8

2019-2020

Family Name: _____

Address: _____ City _____ Zip _____

Home/Primary Number: _____ email: _____

Current Parish: _____ If Holy Family, Parish Envelope # _____

Public School District you live in: _____

Students' Means of Transportation to/from school (car/bus/walk) _____

Father

Mother

Full Name: _____

Address: (if different) _____

Marital Status: _____

Place of Employment: _____

Occupation: _____

Work Number: _____

Cell Phone Number: _____

Are you or a family member a graduate of Holy Family School ? Yes ___ No ___

If yes, please provide Year _____ Name (maiden name if applies) _____

Year _____ Name (maiden name if applies) _____

<u>Child's Name</u>	<u>Date of Birth</u>	<u>Entering Grade</u>	<u>Race **Note</u>	<u>Religion</u>

Note** Please indicate Caucasian, Hispanic, Asian, African-American, Multi-Racial

Siblings not attending Holy Family School:

Name: _____ Date of Birth: _____ School: _____

Name: _____ Date of Birth: _____ School: _____



INFORMATION REGARDING LEGAL CUSTODY 2019-2020

Family Name: _____

Child(ren)'s Name(s): _____

Child(ren) live with _____ both natural parents _____ adoptive parents
 _____ single parent home, lives with ___ mother or ___ father
 _____ joint custody due to divorce
 _____ natural mother, step/adoptive father
 _____ natural father, step/adoptive mother
 _____ grandparents (with legal custody)
 _____ other relative (with legal custody) relationship: _____
 _____ other, please explain: _____

Is there a court order (or pending order) affecting the custody and/or residency of the child ___Yes ___No

Is there legal paperwork regarding adoption of child ___Yes ___No

If yes, please attach a certified copy of the entire court order including the case number and those sections referring to visitation rights and contacts with the school. Also include pages with judge's signature and court seal. It is the responsibility of the parents to inform the principal of any subsequent modifications during the child's tenure at Holy Family School.

Residential parent/guardian signature: _____ Date: _____

Non-residential parent/guardian signature: _____ Date: _____

Name of non-residential parent: _____

Address of non-residential parent: _____

Phone number of non-residential parent: Home: _____ Cell: _____



TUITION RATES AND POLICIES 2019-2020

Registration Fee is \$ 50 per student if paid before March 1, 2019

Thereafter, Fee will be \$ 100 per student

(Note: Registration Fee is not refundable)

	<u>1 CHILD</u>	<u>2 CHILDREN</u>	<u>3 OR MORE</u>
Parishioner Rate	\$ 3,050	\$ 5,200	\$ 6,900
Non-Parishioner	\$ 3,700	\$ 5,850	\$ 7,850

Parishioner Rate is for active and practicing Catholic families defined as:

Those who attend Mass regularly and by use of the Church envelope. Church law requires attendance at Mass on all Sundays and Holy Days of Obligation (Canon 1247 & 1248). Also, the Catechism of the Catholic Church # 2043 and Cannon 222: “The faithful also have the duty of providing for the material needs of the Church, each according to his abilities.” Parents understand that active participation will be determined by use of the church envelope as a way of tracking attendance.

Holy Family School is supported by tuition per child as well as a substantial subsidy provided by the parishioner contributions of Holy Family Church. To provide our children with a quality education in a holistic Catholic environment, parish revenues are necessary to meet these costs.

Every School family is :

1. Expected to meet financial obligations in a timely manner, as stated in the Handbook.
2. Expected to show their support of the school as evidenced in the adherence to school policies found in the Handbook.
3. Asked to participate in school fundraising efforts, which assist in helping us keep tuition charged to each family at a reasonable rate.
4. Encouraged to continue to support and participate in the Parish Stewardship Program of time, talent and treasure. Participation is very vital to school and parish activities.

Non-Parishioner rate is for those who do not meet the requirements of Parishioner stated above.



ADMISSION & TUITION POLICIES 2019-2020

Your child/children are considered registered/re-registered upon receipt of all fee and forms by the school office. ALL PRIOR FINANCIAL OBLIGATIONS MUST BE MET AND PAID IN FULL BY THE END OF THE CURRENT SCHOOL YEAR 2018-2019. We reserve the right to withhold transcripts, report cards and diplomas until all tuition and fees are paid in full.

Final admission is determined upon review of school/church records.

Holy Family School does not discriminate on the basis of race or creed.

All new incoming students must stop by the school office to complete additional forms. A copy of each child's Sacramental certificates are needed for our files. **To obtain the parishioner rate, family must be registered as a Parishioner of Holy Family and must stop by the Parish Office to register.**

We ask that you make every effort to pay the full year payment of tuition by July 26, 2019 and will offer a 5% deduction for cash or check payment (2% deduction if paid by credit card)

Monthly and quarterly payments will be accepted by cash, check , ACH deduction or credit card and are due on the first of each month or quarter.

By the end of each quarter, tuition for that quarter must be paid and up to date. We rely on the prompt and timely payments of tuition in order to meet our financial obligations. A late fee of \$ 35 per month will apply to all unpaid balances. A \$ 35 charge will be assessed on all NSF checks or funds. Report cards and/or access to online grading can be held.

Tuition Assistance is provided by the Diocese of Cleveland and Holy Family School. You must complete the appropriate forms in order to qualify for consideration of any assistance.

See the separate packet of information provided regarding Tuition Assistance and deadlines.

Registration fees are due and payable at time of registration

Holy Family School provides LATCH-KEY (Morning and After Care) PROGRAM. A separate registration is required and is included in this packet



TUITION CONTRACT 2019-2020 (MUST BE RETURNED WITH REGISTRATION)

Family Name: _____ Child(Children)s Name(s) _____

PLEASE COMPLETE ALL SECTIONS THAT APPLY:

1. Chose a plan: _____ Parishioner registered at HF _____ Non-Parishioner/Other

2. Select one of the following payment plans:

_____ Tuition payment will be paid in full on July 26, 2019

_____ Tuition payment will be made monthly in ten (10) installments due on the 1st of each month beginning on August 1, 2019

_____ Tuition payment will be made quarterly in (4) installments on Aug 1, Nov 1, Feb 1 and May 1

3. Select one of the following payment methods:

_____ ACH deduction (PREFERRED METHOD) PAYABLE ON THE 1ST OF EACH MONTH

via _____ checking or _____ savings Bank name _____

Bank routing number _____ Account Number _____

_____ deduct full payment (less 5% discount if paid on July 26, 2019)

_____ deduct monthly payments _____ deduct quarterly payments

_____ Credit card payment PAYABLE ON THE 1ST DAY OF EACH MONTH

Credit card # _____ Name on Card _____

Expiration Date: _____ Billing address (including zip code) _____

_____ deduct full payment (less 2% if paid on July 26, 2019)

_____ deduct monthly payments _____ deduct quarterly payments

_____ Cash, check or money order **PLEASE NOTE: RETURN PAYMENTS WILL BE SUBJECT TO A \$ 35 FEE**

I(We) have read and understand the admission/tuition and financial policies as stated herein and in the Holy Family School Handbook. I (We) agree that tuition shall be paid in accordance with the terms stated above and understand that report cards, transcripts and diplomas will be held until all financial obligations are met.

Signature of responsible party _____ Print Name: _____

Date: _____ Print Name: _____

